

KINGSVILLE TOWNSHIP TRUSTEES REGULAR March 28, 2018

The regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Karl Brunell was absent due to vacation. Jim Branch made a motion to waive the reading of the March 14, 2018 regular meeting minutes and approve them with one correction. Mike Cliff seconded the motion; all yes. Copies of the minutes were available.

CORRESPONDENCE: 1) Ohio Gas Association questionnaire. 2) Library requesting the use of the park for 2018.

OLD BUSINESS: 1) A discussion regarding clean-up day was held. The board and Neal decided that they would need 3 dumpsters provided by Penn Ohio, Dave Horton would take care of the scrap and the it should be held on April 28, 2018 from 8:00 am to 3:00 pm. 2) Several things for the new garage came up for discussion. Richard Smith from AI asked about the claim extension and how long we thought it would take to purchase all the items need once the garage was up and running. We thought that July 2019 was a good date. AI recommends considering items on a line by line basis for replacement costs and to minimize or not consider lumping similar items into one category like 'clothing'. Shepp Electric will inspect the old generator and see if it is still working or not. It will need to be shipped to their facility due to no power or gas at the garage site. To receive the difference between the replacement cost and the actual cash value for the township garage, the insurance company will need a resolution awarding the bid to a contractor and the signed contract. Once this is received, they will be able to disburse the additional \$103,169.23. The trustees asked the fiscal officer if it was possible through the UAN system to get an accounting of all transactions in the fire fund, such as deposit and purchases. The fiscal officer will check into this. Neal reported that the septic system will need to be complete prior to the building being started due to the placement of it. 3) Regarding a new computer for the fire hall. Dell is twice as much for the same specs as other companies. Comp Tech is \$1120 which is \$88 less than Hudson and the fire department would rather go with Hudson due to the fact of how much and how willing he is to come to the fire hall if there is a problem with the computers. 4) The land swap with Tom and Donna Nelson was completed and updated on the Auditor's website on February 27, 2018. 5) Mike Cliff has been in contact with Verizon regarding the townships cell phones for the fire department. He has cancelled 3 phones that the township no longer has and will need to get 3 replacements. 6) Neal thought that dispatching cost had increased significantly since we started with Ashtabula County Sheriff's office so the fiscal officer did some research and found that in 2014 it cost the township \$1455/quarter, 2015 \$1484/quarter starting in June, 2016 \$1513.25/quarter starting in April and 2017 \$1544/quarter starting in April. Increase of only \$89/quarter since starting with them.

NEW BUSINESS: 1) Jim Branch attended the Health Advisory Council meeting and reported that the Health Advisory Council which is made up of representatives from 36 cities, villages, and townships in the county approved the 9.66% increase in the Ashtabula County Health District's tax assessment. For Kingsville, this means an increase of \$1,587.64. The total we pay is going from \$16,435.21 to \$18,022.85. The assessment has not been increased since 2005 and will go into effect in 2019. It is needed to sustain mandatory services provided by ACHD which now includes the cost of accreditation being required by the State of Ohio. 2) Jim Branch made a motion to participate in ShareOhio.com which is online database where local governments can enter an inventory of their public works equipment, manage sharing agreements, track equipment usage, and search for nearby resources. The site also supports the National Incident Management System (NIMS) typing of equipment that will allow us to assist State and Federal agencies during emergency events and quickly be reimbursed for any local resources that are utilized. Mike Cliff seconded the motion; all yes. Jim will be the Administrator for Kingsville Township. 4) Jim

Branch made a motion to pass Resolution 2018-005 for Kingsville Township to adopt the Highway Use Manual. Mike Cliff seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – absent. Jim also wanted to thank Neal for all of his work on updating the manual. 5) Jim Branch made a motion to accept Resolution 2018-006 for the NOPEC Energized Community grant. Mike Cliff seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – absent. 6) Other NOPEC grant that the township could apply for is a sponsorship grant that would be a \$1000 grant to possible us for clean-up day or the lawn sale. 7) Jim would like Neal to get some quotes for possible improvements at the park such as parking lot, lighting and landscaping due to the fact that there is a ODNR grant available to defray the township cost. Jim made a motion to submit an application to ODNR for a grant for township park improvements due by June 1, 2018. Mike Cliff seconded the motion; all yes. 8) Jim Branch made a motion to approve the Library's request for the use of the park for 2018. Mike Cliff seconded the motion; all yes. 9) Mike Cliff made a motion to have Clean-up day for the township on April 28, 2018 from 8:00 am to 3:00 pm. Jim Branch seconded the motion; all yes. 10) Jim Branch made a motion to approve the purchase of a new computer for the fire department not to exceed \$1000.00 with Microsoft Office 365 for \$99.00 per year support. Mike Cliff seconded the motion; all yes. 11) Mike Cliff made a motion to have Shepp Electric diagnose the old generator at a cost not to exceed \$500.00. Jim Branch seconded the motion; all yes. 12) The trustees asked Neal to get quotes to have trees in the park trimmed and removed if needed. Neal believes that there are 4 dead trees that need removed. It took 16 man hours to clean up the branches in the park recently. 13) Mike Cliff made a motion to fix the 1993 roadside mower that needs pins and bushings at a cost for parts and labor not to exceed \$3000.00. Jim Branch seconded the motion; all yes. 14) Neal reported that the County Sign Department hired Osborne Sign to do new road signs for them. Osborne will be sending out catalogs for pricing. Kingsville's signs are 6" and North Kingsville's new signs are 9". The signs would be green and white reflective. 15) Road improvement discussion was held regarding 2018 possible projects. The township would like to chip and seal Fox and Dibble Roads along with Arbor Drive. Possible fogging of Fox and Arbor-water thin chip and seal. Neal can get #8 stone from Arms Trucking for \$26.80 per ton if they can back haul it for us. He would need 300 tons. 16) The power cot in Unit #619 is leaking. Stryker is coming out to look at it. Service trip is \$250.00 and the cost for the hydraulic pump is \$4511.00. Mike Cliff made a motion to fix the power cot not to exceed a cost of \$5000.00 Jim Branch seconded the motion; all yes. 17) The heater core in the grass truck went out and went to Watson Automotive to get fixed. The cost was \$360.00. 18) A discussion regarding summer help was held. Neal reported that Colin was not available this year and Mr. Hawk not interested and he is not sure if Tiffany Lawrence will be coming back this year. Mike Cliff made a motion to advertise on INDEED at a cost of \$250.00. Jim Branch seconded the motion; all yes. 19) Neal to have someone do a drawing for a bunk and shower room at the fire hall. 20) Mike DeFazio reported one conditional use permit issued for a dog kennel. 21) Jim Branch made a motion for the township to purchase a set of Township Source Books through OTA at a cost of \$112.00. Mike Cliff seconded the motion; all yes.

PUBLIC COMMENTS/CONCERNS: None

SAFETY CONCERNS: None

Jim Branch made a motion to pay the bills and approve a supplemental appropriation of \$2000.00 for EMS Medicare. Mike Cliff seconded the motion; all yes.

With nothing else to discuss or decide Jim Branch made a motion to adjourn the March 28, 2018 regular meeting of the Kingsville Township Trustees. Mike Cliff seconded the motion; all yes.

Jim Branch, Chairman

Sarah Patterson, Fiscal Officer